

Deuparth Ffordd Ei Gwybod



Behaviour Management Policy

The Policy was approved and recommended for adoption as the School's policy by the Governing.
This Policy will be revised when changes are introduced by the Local Authority.

Revised: March 2022

Signed: *J Barton.*
Chair of Governing Body

To be revised: Autmun 2024

Content

1. Basic Principles and Objectives

2. Praise and Celebrating Success

- KS3/4 rewards system
- Procedures for Celebrating Success
- Awards Ceremony

3. Daily routine / consistency

4. Communicating with the home / Partnership with parents

5. Interventions

6. Exclusions

7. Arrangements to deal with unsuitable school uniforms and defective equipment

8. Additional guidelines for specific situations

- Buses
- Smoking
- Drugs and dangerous substances
- Mobile telephones and electrical equipment
- Theft
- Lost property
- Lateness
- Truancy and leaving the site without permission
 - Covid

1. Basic Principles and Objectives

We believe that the school has a duty to create a caring and supportive climate in which all pupils are able to mature and develop happily and confidently.

If a child is unhappy, or if he / she feels threatened or is being bullied, we are very eager to do everything in our power to remedy the situation. Similarly, if a pupil misbehaves or demonstrates inappropriate behaviour, we will take robust, consistent and fair action to heal relationships and to move on constructively.

At Ysgol Garth Olwg, behaviour management systems are based on the principle of positive behaviour, and restorative justice strategies are used in order to improve relationships. Implementing the principles of Fostering Positive Behaviour or the MARC forms the basis of behaviour management across the whole school. This is carried out in line with our behaviour management strategies.



Translation of the above graphic:

Meithrin Parch – Nurturing Respect

Annog Uchelgais – Encouraging Aspiration

Cydweithio Fel Un Gymuned – Working as One Community

Hybu Bywyd Iach – Promoting a Healthy Lifestyle

2. Praise and Celebrating Success

These aspects should be given the greatest prominence. Rewards and praise form the basis for encouraging and teaching pupils about positive behaviour. As a matter of principle, we should praise and reward the best behaviour, rather than drawing attention to inappropriate behaviour. It should be ensured that pupils are able to be praised for all aspects of school life. This is carried out in line with our behaviour management strategies.

3. Daily routines and consistency

In order to facilitate order and consistency during lessons, teachers and pupils are expected to follow our behaviour management strategies.

Responses to misbehaviour

It is the responsibility of the subject teacher to create a climate that facilitates effective learning. Departments will support teachers to promote positive behaviour and this is carried out in line with our behaviour management strategies.

Non-contact Time

Positive behaviour is expected in all informal situations, including the corridors, canteen and around the school. Ensuring that the school's standards are maintained in these situations is the responsibility of every member of staff at all times.

4. Communicating with the home / partnership with parents

Working with the home and ensuring parental support is essential in order to develop a successful relationship with every pupil, either by celebrating success or discussing incidents of unacceptable behaviour. The school will make every effort respond to a request from a parent within 48 hours. Parents are encouraged to arrange an appointment with the school to discuss any issue. In urgent cases, parents will have the opportunity to discuss issues with the member of staff on duty for 10 minutes before arranging a formal appointment.

5. Interventions

Pupils' handbook

School work issues and classroom. Direct contact with the home / TP & Head or Deputy of School to monitor.

Progress-Monitoring Letter KS3 – KS5

Letter noting the specific concern by Curriculum Leaders and Head/Deputy Heads of School

Set departmental targets	Departmental form monitoring a pupil for a specific period in one subject only. Curriculum Leader.
Class Charts	Direct contact between the Head/Deputy Heads of School and the pupil, TP and parent. Monitor behaviour / attitude / attendance / punctuality / progress carefully for a specific period.
Hwb	A place for support with work and to promote wellbeing
Detention	Departmental / whole school / after school.
Step 5 Room	A quiet room to correct behaviour
Dosbarth y Bont	Specialist provision under RhCT Stage 4 intervention
Parents Charter	A procedural contract with the home that forms the basis of a positive relationship between parents / carers and the school.
Exclusion	In extreme circumstances.

6. Detentions and Exclusions

In line with the school's Behaviour Management Strategy, detentions are implemented at departmental and whole-school levels. Departmental detentions are conducted in line with a specific timetable, while whole school interventions are conducted during the lunch hour and after school, when the need arises.

The school implements internal and fixed-period suspensions.

Internal Exclusions:

The school will implement internal suspensions in cases of misbehaviour that are considered serious, but not sufficiently serious under the circumstances, to require an external exclusion.

Fixed-term Exclusion:

The school will implement fixed-term in cases of misbehaviour such as fighting, inappropriate use of phones/social media, smoking, stealing of property, damage to school property and demonstrating disrespect. This will also be the case if there is a

series of events that continuously undermine the values and order of the school. The school will therefore use the sanction of fixed term exclusions when an event(s) is considered more serious than an internal exclusion but does not meet the threshold of a permanent exclusion.

Permanent Exclusion:

The school will only implement permanent expulsions in serious and extreme cases, which could include:

- A physical attack or threat of violence against another learner or member of staff.
- Sexual attack or abuse.
- Sharing banned/dangerous/harmful substances.
- Using or threatening to use a weapon.
- Extreme / harmful use of social media.
- **Or** when there are a series of serious incidents that continue to undermine the values and order of the school.

7. Responding to shortcomings in terms of uniform and property

Please refer to the school's Uniform Guidelines.

Every morning, teachers during lesson 1 and the personal tutor will inspect the uniforms of their class, either during their lesson, registration or the assembly and respond in line with our behaviour management strategies.

In line with the Welsh Government guidelines, we will only implement an exclusion as a last resort "where breaches of the school's uniform or appearance policy are persistent and in open defiance".

Equipment / Property

When pupils wear / use prohibited equipment we will respond in line with our behaviour management strategies.

8. Additional guidelines relating to some situations

Buses / school transport

Information about an incident on one of the school's buses can be referred to the school by the bus company / parents' report / other pupils / the sixth form / driver / member of the public or the authority. The school works hard to ensure that we have a close partnership with the authority and the bus company in order to maintain the National Assembly for Wales's code of conduct, which is available from:

codeithio.org / travelcode.org

Incidents of misbehaviour on the school's buses will be dealt with in the same way as incidents that take place within the school. The school will consider every action, including permanent exclusion. Furthermore, every bus company has the right to suspend a pupil from the bus as a result of misbehaviour.

Bus Passes

In line with the Authority's (Rhondda Cynon Taf) guidelines, no pupil will be allowed to travel on any bus without an up-to-date bus pass. The authority has the right to administer bus passes after the pupil has provided evidence of his / her official home address. In terms of behaviour on buses, the school's guidelines on investigating incidents, interviewing witnesses and collecting reports should be adhered to. Following an investigation by the Head or Deputy of School / member of the Leadership Team, the relevant information should be relayed to Rhondda Cynon Taf's Transport Unit. The school can make recommendations on the steps that should be taken by the authority, especially if there are particular circumstances that must be considered. A member of the unit will then make a decision based on the incident, in line with county guidelines, and in consultation with the school. The authority will correspond with the relevant pupil's home and will explain the outcome to the individual.

The outcomes can vary, as follows:

- Warning letter
- Temporary suspension to travel (5 days to one month)
- Permanent suspension from travelling on the school bus

In cases of a travel suspension, the school will keep the pupil's bus pass for the specified period of time.

Parents / carers are responsible for their child / children as they travel on school buses. Although a pupil may be suspended by the authority or bus company, it is the parents / carers responsibility to ensure that the child arrives at school and returns home at the end of the day.

Smoking

The Garth Olwg campus is smoke-free. If a pupil is caught smoking or in possession of smoking paraphernalia, they will be suspended from school (usually for one day). This also includes e-cigarettes.

Drugs / Alcohol / Glue / Dangerous substances

If a teacher believes that a pupil is involved with drugs, the Head/Deputy Heads of School / member of the Leadership Team must be contacted at once.

If a teacher suspects that a pupil has taken drugs / alcohol / glue / dangerous substances of any kind and that they are under the influence during a lesson or otherwise, the main office must be informed (dial 0), medical assistance must be requested and a member of the emergency call team must be contacted. In serious incidents of these types, the school will consider internal, fixed term or permanent exclusions. See Section 6.

Mobile telephones and electronic equipment

The school allows the use of mobile telephones and other types of electronic equipment to be used on school grounds under the instruction of a member of staff only. The school takes no responsibility for the safety of this type of equipment.

The misuse of mobile telephones and other electronic equipment with deliberate or malicious intent towards other pupils or a member of staff is very likely to lead to further action being taken against the perpetrator, including fixed-period suspension. The sharing of images or putting images of pupils/staff on social media will lead to a fixed term exclusion (usually 1 day).

Theft

Every opportunity must be taken to encourage pupils not to bring expensive property or large sums of money to the school. If they must, the valuable items must be given to the Head/Deputy Heads of School. Pupils should be encouraged to deposit any lunch money into their personal account early in the morning.

At the same time, every member of staff is encouraged not to leave anything valuable on their desks or in a prominent place, and to keep everything locked away. In cases of theft, we will respond according to our behaviour management strategies and the pupil's family will be contacted through the usual channels. The outcome of all cases of theft will be decided in consultation with the headteacher.

Lost property

Pupils should be encouraged to take responsibility for their own property. Parents / carers are advised of the need to write the name of their child on every item of clothing. A full inspection of bags will seriously interfere with the running of the school. Full inspections of bags will only be implemented in some cases where the timing and nature of what has been lost leads to the assumption that the exercise will bear fruit. In the situation of lost property, we will respond in line with our behaviour management strategies.

Lateness

Personal Tutors and Subject teachers deal with these issues in the first place and steps taken are in line with our behaviour management policy. In cases of regular lateness, the school will refer the case to the Wellbeing and Inclusion Service, in line with the Local Authority's procedures.

Truancy and leaving the school without permission

This means that a pupil avoids a lesson or lessons, either by not arriving at the school, leaving the school's site or being present in another part of the school. Year 7-Year 11 pupils are not allowed to leave the site during the morning, break times or lunch hour without permission.

When the Head/Deputy Heads of School investigates an incident, they will act in accordance with our behaviour management strategies.

Covid-19

In relation to the Covid-19 pandemic, the school will act firmly in the event of any misconduct. In response to serious incidents such actions may include the use of fixed term and permanent exclusion. Serious incidents are defined in the following manner:

- Intentionally refusing to adhere with the national Covid-19 guidelines
- Any behaviour that endangers the health and safety of school pupils, staff and visitors